



**MCHENRY COUNTY**  
**BOARD OF HEALTH**  
**MINUTES • OCTOBER 22, 2018**

**Regular Meeting**

**County Board Conference Room**

**7:00 PM**

667 Ware Rd, Administration Building, Woodstock, IL 60098

**1. CALL TO ORDER**

Meeting called to order at: 7:05 PM by William Stinson.

PRESENT: McCann, Lorenc (7:08 PM - 8:15 PM), Stinson, Gaffney, Faccone, Lin, Trevino, Gugle, Nomm, Karras, Howell, Goodlow, Volant  
ABSENT: Clarke, Morawski, Hatch, Axman

**2. PUBLIC COMMENT**

**3. MINUTES APPROVAL**

A. Board of Health - Regular Meeting - Sep 24, 2018 7:00 PM

**RESULT: ACCEPTED BY VOICE**

**4. ADMINISTRATOR'S ORAL REPORT**

**5. CONSENT AGENDA**

**RESULT: ADOPTED [6 TO 0]**  
**MOVER:** David Faccone  
**SECONDER:** Cindy Gaffney  
**AYES:** McCann, Stinson, Gaffney, Faccone, Lin, Trevino  
**ABSENT:** Clarke, Morawski, Hatch, Axman  
**NA:** Lorenc

- A. Disbursements
- B. Income & Expenses
- C. Administrator Report
- D. ADM Division Report
- E. ENV Division Report
- F. PHN Division Report
- G. VPH Division Report
- H. Sentry Security

- I. IDPH-Public Health Emergency Preparedness (PHEP)
- J. IDPH-Cities Readiness Initiative (CRI)

## 6. CENTEGRA DISBURSEMENTS

- 1. Centegra Disbursements

<b>RESULT:</b>	<b>APPROVED [5 TO 0]</b>
<b>MOVER:</b>	David Faccone
<b>SECONDER:</b>	Cindy Gaffney
<b>AYES:</b>	McCann, Gaffney, Faccone, Lin, Trevino
<b>ABSTAIN:</b>	Lorenc, Stinson
<b>ABSENT:</b>	Clarke, Morawski, Hatch, Axman

## 7. FAMILY HEALTH PARTNERSHIP DISBURSEMENTS

- 1. Family Health Partnership Disbursements

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Ted Lorenc
<b>SECONDER:</b>	David Faccone
<b>AYES:</b>	McCann, Lorenc, Stinson, Gaffney, Faccone, Lin, Trevino
<b>ABSENT:</b>	Clarke, Morawski, Hatch, Axman

## 8. CONTRACTS AND AGREEMENTS - NEW

## 9. PROGRAM HIGHLIGHTS

## 10. OLD BUSINESS

- A. Greif Property Appeal Update

Ms. Nomm, Director of the Division of Environmental Health gave board members an update of the Greif property appeal.

Ms. Nomm stated that an onsite inspection was done on June 27, 2018. In attendance was Mr. Greif, Mr. Greif's neighbor, representatives from the McHenry County Conservation District (MCCD) and the Illinois Dept. of Natural Resources (IDNR) and 3 staff members from the McHenry County Department of Health.

Ms. Nomm stated that Health Department staff walked the property and it was difficult to determine where the property line is. Ms. Nomm mentioned the MCCD easement along the west property line is located in Boone County. Ms. Nomm did ask the representatives from MCCD and IDNR if they would be offering any reimbursement to Mr. Greif for cleaning up the debris on their property. MCCD stated they only have the access easement and had no involvement with the violation. IDNR said they were appreciative of the cleanup but would not offer any financial reimbursement. Mr. Greif would likely need to take the matter to small claims court.

Ms. Nomm told the board that the State's Attorney Office was consulted regarding this appeal and the Department was informed that the Health Department has no obligation to a property owner for their time or expense in response to a violation notice. It is also the property owner's responsibility to

maintain an easement. Ms. Nomm also noted the State's Attorney Office did verify the Board of Health has the ability to authorize a payment for reimbursement if deemed appropriate.

Ms. Nomm said she spoke with Mr. Greif and informed him that MCCD and IDNR indicated they would not issue any reimbursements for the cleanup, but Mr. Greif also has the option to bring this matter to small claims court. Ms. Nomm invited him to the meeting, however he did not attend.

A short discussion took place and it was determined that the Board of Health would not offer Mr. Greif any financial reimbursement. The Board of Health members also requested that the letter of decision include an offer to provide Mr. Greif with any information he may need in the event he chooses to pursue a claim for reimbursement in small claims court. Ms. Nomm stated that the letter will be sent, and the file will be closed.

A motion was made by Mr. Faccone, second by Dr. Lorenc to not reimburse Mr. Greif for any cleanup expenses and to forward a letter of decision to Mr. Greif. The motion was passed unanimously with a roll call vote.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	David Faccone
<b>SECONDER:</b>	Ted Lorenc
<b>AYES:</b>	McCann, Lorenc, Stinson, Gaffney, Faccone, Lin, Trevino
<b>ABSENT:</b>	Clarke, Morawski, Hatch, Axman

## 11. NEW BUSINESS

### A. Recruitment of Medical Director

Dr. Stinson told board members he received permission from the Medical Director of Centegra to use Centegra's e-mail system to notify internists and pediatricians of the open position of Medical Advisor. Dr. Lorenc added he knew of a pediatrician/internist who might be interested but hasn't spoken to her about it yet.

Dr. Goodlow stated it was a good idea to look at physicians in our community. Dr. Goodlow also said being Medical Advisor was a rewarding opportunity and continues to be impressed with the commitment and work the Board of Health has done for the benefit of McHenry County. Dr. Stinson thanked him for his service.

Dr. Stinson stated a good first step to replace Dr. Goodlow would be to get the information out to possible interested parties by e-mail and word of mouth. Mr. Gugle said the first Medical Advisor, Dr. Ruggerio was also a board member and that is an option that can be considered if there are any interested board members.

Ms. McClain Trevino asked what the hiring process is for the Medical Advisor position and if there was any information online available regarding this opening. Mr. Gugle answered there is nothing currently online now, since the position just recently opened. Mr. Gugle furthered stated that all candidates' information would be given to the Board for review, and the Board would vote on the next Advisor.

Ms. McClain suggested having some type of written job description to help attract interest and sending out a press release to all hospital systems.

<b>RESULT:</b>	<b>DISCUSSION</b>
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**12. BOARD ISSUES**

Dr. Stinson reminded board members that next month they will be voting on 2019 Slate of Officers and 2019 Committee appointments. Dr. Stinson asked if anyone was interested in volunteering for any officer or committee positions to contact him. The Personnel committee will meet prior to the Board of Health meeting Dr. Stinson said, and will come up with a proposed Slate of Officers and committee appointments. The Board will vote on this at the regular meeting. Ms. McClain Trevino inquired what the positions were and what their responsibilities would entail. Mr. Gugle said he has some information he could forward to her.

Ms. McCann discussed the importance of having the Health Administration Office and the Environmental Health Office on the first floor of the Administration Building and will continue to work on finding space. McClain-Trevino offered to attend one of the County Board meetings and bring up this matter for discussion. Ms. McCann said it may be helpful to contact the County Chairman and speak directly with him. Mr. Faccone recommended sending a letter of support from the Board of Health to the County Board regarding this matter. Ms. McCann stated we would need this letter completed prior to the November County Board meeting.

Currently, the first step in the remodeling plan is to start making space available in the Administration Building so the Environmental Health and Health Department Administration offices can move there. Once this move is completed, the next step will be the remodeling of Annex A. Mr. Gugle said that because of the resolution process, there is approximately a one month delay in getting started.

Ms. McCann also informed the board that the noise ordinance passed. This will allow noise complaints to be considered an ordinance violation and not a criminal misdemeanor charge. Ms. McCann stated this is a very serious issue and it needs to be dealt with.

**13. INFORMATION AND COMMUNICATIONS**

**14. OTHER BUSINESS**

**15. EXECUTIVE SESSION (AS NECESSARY)**

Motion made by Dr. Lorenc, second by Mr. Faccone to adjourn the regular meeting at 7:56 pm to enter into Executive Session to discuss personnel issues. The motion passed unanimously with a voice vote.

Motion made by Ms. McCann, second by Dr. Lorenc to go out of Executive Session at 8:11 pm. The motion passed with a voice vote.

Motion made by Mr. Faccone, second by Dr. Lin to go into Regular Session at 8:12 pm. The motion passed unanimously with a voice vote.

**16. APPENDIX**

A. Media Detail

<b>RESULT:</b>	<b>PRESENTED</b>
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B. Webstats

**RESULT:           PRESENTED**

C. ENV Activity Report

**RESULT:           PRESENTED**

D. ENV Well & Septic Report

**RESULT:           PRESENTED**

E. ENV Lab Report

**RESULT:           PRESENTED**

F. PHN Reports

**RESULT:           PRESENTED**

G. VPH Reports

**RESULT:           PRESENTED**

**17. ADJOURNMENT**

Motion made by Mr. Faccone, second by Dr. Lin to adjourn the meeting at 8:15 pm. The motion passed unanimously with a voice vote.